

LPNs applying from other Canadian Jurisdictions

Applicants licensed as LPNs (RPN in Ontario) from other provinces who wish to apply for licensure in Newfoundland and Labrador are required to complete the **Credential Assessment** process to determine eligibility.

Steps for the Canadian Credential Assessment Application:

- Sign up for the <u>CLPNNL member portal</u> and use the Temporary Licensure application when they to have their nursing credential assessment completed.
- All applicants must provide the following documents. These can be uploaded to the application:
 - o Copy of birth certificate
 - o Copy of government-issued picture identification (color copy)
 - o Copy of marriage certificate if there has been a change of name on the documents provided.
- Once the fully and correctly completed application has been submitted, they will receive
 an invoice in their CLPNNL member portal. The application for assessment is not fully
 submitted until this invoice is paid. (See Registration and Services Fees Policy);
- Applicants to CLPNNL are required to identify and submit verifications for all jurisdictions
 where they hold or have held a license to practice as a LPN. These verifications must be
 submitted directly to the CLPNNL by the Regulatory Body

Once Eligibility for Licensure has been determined:

If deemed eligible to apply for licensure in this province, applicants will be provided a registration Decision Letter that will include instructions regarding fees and additional requirements. While each situation is unique, the credential assessment process generally takes 7 business days to complete.

Once deemed eligible for licensure in Newfoundland and Labrador, the applicant will be issued a 8-week temporary license to practice after payment of the initial licensure fee (See Registration and Services Fees Policy). The applicant must ensure the following documents are submitted prior to expiry of the 8-week temporary license:

 An Original Criminal Record Check, not older than six (6) months before the date the license is to be processed. CLPNNL will accept an original paper or electronic version from a local or national police service, or from a Canadian background screening organization (e.g. CSI, Sterling Backcheck and myBackCheck). Must be submitted within 8 weeks of approval of your temporary license. Original mail be mailed or delivered in person.

- o Complete the required <u>Jurisprudence module</u> provided free of charge through the Newfoundland and Labrador Provincial Continuing Education Portal.
- o Email the Jurisprudence certificate of completion to registration@clpnnl.ca.

When all required documents have been received and deemed satisfactory, the temporary license will be converted to full licensure at no additional charge and the LPN will be able to download a copy of their license to practice from the CLPNNL Member Portal as well as find their name on the FIND A NURSE section on the CLPNNL website.